



## LICENCE AND SUPPORT CONDITIONS

(dated 11.12.2019)

### 1 Grant of Licence

#### 1.1 Contractual subject matter

- 1.1.1 The licensor grants the customer, upon the terms and under the conditions set forth in the following, a non-transferable, non-exclusive right to use the computer programs of Expleo Germany GmbH and its licensors, mentioned in the offer (in the following programs), within the mutually agreed upon countries.
- 1.1.2 The programs are supplied to the customer in executable form (as object code programs) or made available via download from the internet. Unless otherwise agreed, delivery can be carried out by email. The programs may be protected by hard lock or soft key protection mechanism at the sole discretion of the licensor. All documentation is printed on paper or made available in an electronic version. Programs and documentation are hereinafter referred to as "licence material".
- 1.1.3 Part of the licence material is also new editions or supplementations of the licence material, which licensor leaves to the customer during the contract period.
- 1.1.4 New editions and supplementations of the licence material are offered to the customer in a suitable period after their availability.
- 1.1.5 **Lease of rights in the computer programs of third parties mentioned in the delivery note are subject to the licence conditions of the respective third party. Claims exceeding said licence conditions regarding such computer programs of third parties cannot be asserted against Expleo Germany GmbH.**
- 1.1.6 **The lease of rights of hardware components of third parties, which is addressed in the delivery note, as well as the scope of the warranty are subject to the licence conditions of the respective third party. Further claims of these conditions in respect of such hardware components of third parties cannot be asserted against Expleo Germany GmbH.**

#### 1.2 Extent of use

- 1.2.1 The customer is authorized to use the leased programs on the data processing unit (in the following: DP unit) mentioned in the delivery note for internal purposes only.
- 1.2.2 The term "use" as applied in this contract shall mean and comprise all permanent or temporary total or partial copy by downloading, displaying, executing, transmitting or saving the programs to the purpose of their execution, and the processing of the data sets contained therein in the DP unit. In devices connected to the DP unit, the authorization to use is restricted to saving and displaying.



- 1.2.3 If the DP unit mentioned in the delivery note is temporarily not operating, customer is entitled to use the programs and data sets during this period on another data processing unit. In all other cases, using the programs on another DP unit than the indicated one requires licensor's written consent.
- 1.2.4 The customer is not authorized without separate written agreement to make the programs available within a local network to other data processing units than the one indicated in the delivery note.
- 1.2.5 Licence material handed over as printout may only be copied with licensor's written consent.
- 1.2.6 Part of the contractual use is the generation of backup copies.
- 1.2.7 The customer is authorized to connect the leased programs to other computer programs. The applicant documentation may contain a description of the interfaces intended therefore. Further-reaching changes of the programs and error corrections are only permitted to the extent needed for the purposeful use of the programs. Decompilation of the programs into another display form is prohibited. A partial translation of the code version for the purpose of generating interoperability of an independently generated computer program with a leased computer program or with other computer programs under the restrictions indicated are – under § 69 e UrhG – exempted therefrom.
- 1.2.8 The customer is entitled to sell the right to use each program in an executable form (object code program, not source code program) to third parties if he renounces use of the program and if the other party accepts the licence conditions in a declaration to Expleo Germany GmbH before receipt of the data carriers with the program.

If the customer is entitled to use a program on various DP units, he may transfer the right to use only to a third party as a whole, upon prior written approval of Expleo Germany GmbH. The customer may revoke this restriction if he completes the right of use for individual DP units, i.e. that he balances the received quantity discount – related to the number of DP units for which he wants to transfer the right of use.

### **1.3 Protection of the licence material**

- 1.3.1 Irrespective of the rights of use granted under no. 1.2, customer acknowledges and agrees that Expleo Germany GmbH or its licensors are the owners of licence material including all versions, translations, compilations, modifications and derivative works thereof, all object code, source code, flow charts, and documentation related thereto, and all proprietary and intellectual property rights, trade secrets, know-how and confidential information, embodied in or used in connection therewith. Expleo Germany GmbH and its licensors hereby reserve all rights, title, and interest in and to such licence material, except for the limited right and licence expressly granted herein. Customer will not contest the rights of Expleo Germany GmbH and its licensors or engage in any conduct contrary to those rights. This contract does not convey to customer any right, title, interest or ownership of the licence material other than the rights of limited use set out in this agreement.
- 1.3.2 All licence materials contain material that is protected by European Union, United States and international copyright and trade secret laws and by international treaty. Customer shall not alter, remove or obstruct the display of, and will reproduce accurately and faithfully, and include, all of



Expleo Germany GmbH's and its licensors' copyright, trademark, and other proprietary and intellectual property rights notices on or in any copies of the licence materials and materials, including partial copies and copied materials in derivative works.

1.3.3 The licence material are the confidential information of Expleo Germany GmbH and its licensors. The customer undertakes to neither make the licence material accessible to third parties in its original nor in the form of complete or partial copies without written consent by licensor. This is also true for the case of a complete or partial sell or breakup of customer's company. Employees of customer or other persons are not considered as third parties as long as they are entrusted with the use the licence material according to the contract.

1.3.4 Customer's use of the licence material is subject to the following restrictions. Customer shall not:

- (1) itself and shall not allow its employees to disassemble, decompile, reverse engineer, or obtain the source code of, or extract any ideas, algorithms or procedures from, the licence material for any reason;
- (2) make any licence material in their original form available for access or use by any person or entity other than customer's employees;
- (3) upload, post, publish, publicly display, create derivative works of, translate, port or modify the licence material;
- (4) lease, rent, lend the licence material;
- (5) reset or turn back the computer clock on which the licence material operates with the intent to extend or invalidate the term of the licence material;
- (6) create, write, or develop any derivative software or any other software program based on the licence material;
- (7) change the computer, as identified by its Node or server host ID, on which the licence material is installed without the prior written permission of Expleo Germany GmbH; and
- (8) use the licence material in the operation of a service bureau, cloud computing or shared services environment or for the benefit of any other person or entity.

1.3.5 The customer will completely delete licence material saved in machine-readable recording carriers, data memories or data processing units prior to destroying, selling or otherwise transferring them.

## **1.5 Fees**

1.5.1 The fees are payable within 14 days from invoice date without deduction. Sales tax is invoiced separately.

## **1.6 Warranty**



- 1.6.1 The parties agree that it is not possible to develop programs such that they are faultless for all application conditions. The licensor hands over a documentation at the latest state for the programs, indicating the purposeful use and the use conditions of the program.
- 1.6.2 For the program in the version handed over to customer, licensor warrants the contractual use in correspondence with the documentation valid at the time of distribution and in the form which is available for customer before conclusion of the contract. All other warranties, whether express or implied, are otherwise excluded. In the case of considerable deviations from the performance description reproduced in the documentation, licensor is authorized and committed to remedy, unless connected to unreasonable work. If licensor does not manage within a suitable period to rectify or circumvent the considerable deviations from the performance description by remedy such that the customer is enabled to a contractual use of the program, the customer can assert his legal rights to conversion or reduction. A limitation period of 12 months from handover of the licence material applies.
- 1.6.3 The customer undertakes to make available to licensor reviewable documents on the kind and occurrence of deviations from the performance description and to cooperate in the containment of errors.
- 1.6.4 Warranty is not extended to deficiencies caused by deviations from the conditions of use intended for the program and indicated in the performance description. It is also not extended to copies of the licence material made by customer.
- 1.6.5 All licences to the licence material are subject to the End of Life Policy set forth in this Section ("End of Life Policy").

Expleo Germany GmbH may announce at any time that it is discontinuing the, or a version of the, licence material ("End of Life"). Expleo Germany GmbH will provide customer with reasonable notice of such End of Life by prominently posting the announcement on Expleo Germany GmbH's then current web site and designate the licence material to be discontinued ("Discontinued Software"). In addition, Expleo Germany GmbH may notify the Customer in writing of the End of Life of such Discontinued Software. Starting from the date of posting of the announcement on the web site ("EOL Date"), Expleo Germany GmbH will, twenty-four (24) months after the EOL Date and continuing there-after, have no obligation to make available, provide, or grant licences, or renew existing licences, for the Discontinued Software.

Customer acknowledges and agrees to Expleo Germany GmbH's right to implement the End of Life Policy for the licence material and understands that the granting of the licence to the licence material is subject to such End of Life Policy.



## **1.7 Conditions of use**

- 1.7.1 The licence material leased to customer was developed for the use on certain data processing units and for the interaction with certain other programs. These conditions of use are indicated in the documentation.
- 1.7.2 In case of use of the licence material without complying with the conditions of use under no. 1.7.1, the obligation of warranty under no. 1.6 is forfeited.

## **1.8 Protective rights of third parties**

- 1.8.1 As far as third parties raise claims against customer derived from an infringement of a commercial protective right or copyright by the contractually used licence material in the Federal Republic of Germany, licensor will either provide the customer with the right to further use the licence material, replace the licence material or modify it such that it no longer infringes third party's rights, or will reimburse to customer an amount based on a linear amortization of the licence material over three years from handover, as selected by them and at their own expense. Such remedy shall be customer's sole and exclusive remedy against Expleo Germany GmbH and its licensors for infringement claims by third parties or customer. Any exceeding damage is to be compensated under the precondition of no. 3.4, if applicable.
- 1.8.2 The licensor's liability is excluded, should the claims under no. 1.8.1. be based on programs or data made available by customer, or on the fact that the program or data sets contained therein are not used in a valid unamended original version supplied by licensor or under other conditions of use than indicated in the documentation or in connection with a use for which the program was not designed.

## **1.9 Conditions for pre-release program versions**

- 1.9.1 As long as the customer receives pre-releases or beta-versions of the program the following provisions shall apply. A Pre-release of the program is a non-finished, not fully tested version of the program and may cause besides other problems functional errors, system breakdowns in software and hardware and loss of data.
- 1.9.2 Upon request of the licensor, the customer shall give back or destroy all copies of pre-release program version.
- 1.9.3 As far as not prohibited by law, the licensor shall not be liable for any special, consequential or incidental damages of any kind, including but not limited to lost data or lost profits or claims made against customer for infringement of third party property rights, resulting from the use of pre-release program versions, or caused by a defect, failure or malfunction of pre-release program versions.

## **1.10 Conditions for institutions of education**

If the customer receives program version solely designated for use by institutions of education and their students, customer shall prove to meet the necessary certifications and standards of such an institution.



### **1.11 Cancellation, restitution and deletion of licence material**

1.11.1 The contract may be cancelled by both parties without notice for important reasons. This is in particular true in case of violation of the regulations under no. 1.2 "Extent of use" and no.1.3 "Protection of the licence material".

1.11.2 With effectiveness of the cancellation, irrespective of its time and reason, customer undertakes to return the original and all copies and partial copies of the licence material to licensor. In case of licence material, recorded on machine-readable recording carriers of customer, complete deletion of the record replaces said restitution.

### **1.12 Limitation, additional agreements**

Claims on the basis of violations of regulations under no. 1.2 "Extent of use" and no. 1.3 "Protection of the licence material" are forfeited 6 years after their accrument, all other claims from this contract 3 years after their accrument, unless shorter statutory limitation period are effective.

## **2 Support agreement**

### **2.1 Contractual subject matter**

2.1.1 The licensor undertakes support of the programs according to the regulations of no. 2 of these conditions. The support comprises a maintenance service for maintenance of the programs' operability and for elimination of errors occurring in the programs; however, any impairment or interruption of operability cannot be excluded. Support is also extended to the documentations belonging to the programs.

2.1.2 Support is restricted to the installation of the programs on the DP units. If the installation site is changed in agreement with licensor, additional costs incurred during execution of support by the change of the installation site are paid by customer.

### **2.2 Scope of Services**

2.2.1 The licensor performs a maintenance service at call to rectify errors and other deficiencies caused during the use of the programs indicated in the delivery note and/or become obvious in the assigned application documentation. An error applies if the program does not fulfill the functions indicated in the documentation, supplies wrong results, stops its execution uncontrolledly or otherwise does not operate customary, so that the use of the program is prevented or impaired. Other deficiencies are imperfections of the program, which do not impair its function. The non-recurrent information of customer's personnel on the extent and nature of the executed support work is part of maintenance service.

2.2.2 The licensor will have his employees take efforts to cause the quickest possible rectification of occurring errors of the software, in particular by qualified advise, information and explanation, if applicable also by contacting the programmer. To the above end, licensor has set up a "hotline" and will perform it during the course of the support contract under no. 2 of this agreement (in the



following support agreement). Said support services of licensor are generally provided in that he is telephonically or via other electronic means of communication at customer's disposal for information. Subject to an amended company or tariff work regulation, licensor is available for services from Monday to Friday, from 9 a.m. to 5 p.m. MEZ/MESZ, apart from his company holidays (December 24, to January 1) and apart for bank holidays.

- 2.2.3 The performance obligations only extended to the most recent software version released by licensor and to the directly preceding one. This is only true as far as customer had the possibility to get the changed software version at reasonable conditions. If customer modifies the software without being caused by licensor, licensor is released from his performance obligation under maintenance of the claim to the support compensation.
- 2.2.4 The licensor supplies the customer without additional fees with all standardized error rectifications, refinements and other expansions of the licence material, handed over by the programmer for general handover to customer free of charge. The decision whether a software is handed over free of charge or whether the expansion is only made available against remuneration – e.g. if the function's extent is clearly changed – is in the sole discretion of licensor.
- 2.2.5 Not included in the support services are
- a) maintenance outside the maintenance standby periods regulated in no. 2.2.2,
  - b) maintenance for programs not used under the conditions of use indicated by licensor,
  - c) maintenance for programs changed by programming at customer's side,
  - d) maintenance for program parts which are not part of the original version of the programs indicated in the delivery note,
  - e) maintenance for program parts the function of which depends on other programs, unless a corresponding support contract for these programs exists between customer and licensor, too,
  - f) change for program adaptations to the realization of which a re-programming of individually usable program modules is needed and purposeful according to the program's technology,
  - g) instruction of customer's personnel in excess of the framework indicated in no. 2.2.1.
  - h) designing or leasing programs or advisory activity thereon or on the use of DP units,
  - i) support services of licensor called by customer due to difficulties in the use of the software or other circumstances not caused by an error in the sense of no. 2.2.1. Among them are in particular cases of mal-operation, hardware faults, faulty power supply, accident and left-out implementations of corrections supplied by licensor,
  - j) other performances performed by licensor in consent with customer, not covered in no. 2.2.1 and 2.2.2 of this agreement.



- 2.2.6 Additional services according to no. 2.2.5 will be effected by licensor on request of customer against separate invoice, if he has sufficient support personnel available at the time of calling. Billing is done according to hourly work on the basis of the commonly valid hourly rates of licensor at the time of calling.
- 2.2.7 As far as work is to be done at the installation site, travel expenses and hotel expenses are separately invoiced to customer.
- 2.2.8 The maintenance and support of computer programs of other producers mentioned in the delivery note are directed on the maintenance and support conditions of the respective producer. Claims in excess of these maintenance and support conditions relating to such computer programs of other producers cannot be asserted against Expleo Germany GmbH.

### **2.3 Cooperation obligation of customer**

The customer undertakes to support licensor's activity. In particular, he undertakes to generate all preconditions within his company sphere, which are required to orderly carry out licensor's performance, in particular

- a) to prevent calling services of licensor by personnel not authorized to call such performance,
- b) to immediately communicate occurring breakdown of the programs by the contact persons in charge,
- c) to specify these breakdowns in writing in a manner enabling review, and to document them and to transfer the document thereon to licensor, respectively to late-file the written note in case of telephonic contacting,
- d) to grant licensor free access and to enable him to use the equipment needed to give the performance.

As long as customer does not comply with this obligation of cooperation, licensor is released from an obligation of performance, maintaining his right of remuneration.

### **2.4 Remuneration and conditions of payment**

- 2.4.1 The licensor receives an annual flat-rate payment of the amount defined in the currently applicable price list for provision of the support services under no. 2.2.1 and 2.2.2. The claim to the flat-rate payment is not dependent on and in how far services were rendered. The flat-rate remuneration is due at the beginning of each year of the contract's duration. If the contract expires prior to the expiration of a complete contractual period, the time is proportionally calculated for every started month of this period. The invoices sent by licensor are payable within 14 days from receipt of the invoice, without deduction. All remuneration and cost reimbursements are to be paid plus the legal VAT.
- 2.4.2 The licensor has the right to change the remuneration by written announcement, maintaining a 6 weeks' deadline up to the end of each contractual period. Such amendment, however, is admissibly at the earliest for the second contractual period and must not exceed the previous 12 months' period's fees by more than 10%. If an increase of the fees or overhead by more than 5% of the pre-





vious 12 months' period is done, customer may cancel the contract in writing at 3 months notice for the time of the increase, irrespective of other cancellation deadlines.

- 2.4.3 If the customer delays payment of due amounts, licensor is authorized to suspend the support services for the time of the delay, maintaining the remuneration claim. Further, licensor is authorized for the time of customer's delay to request delay interest amounting to the legal delay interest if user does not prove that in fact a lower damage was incurred on licensor.

## **2.5 Rights in work results**

- 2.5.1 For the support of programs which licensor leased to the customer for use within a lease contract, licensor grants customer the right to use the work results of the contractual support works as part of this program for the time of the lease contract under the conditions of this contract. Any further-reaching utilization by customer is excluded. The licensor maintains all other rights to use, also the right to make identical work results available to third parties.

- 2.5.2 The work results of the support of customer's programs belong to the customer. Existing rights of third parties are unaffected hereby. The licensor is free to create similar work results for third parties.

- 2.5.3 Both contracting parties may freely dispose of ideas, processes, concepts and other technologies generated during the execution of the contractual support and entering into the work results according to no. 2.5.1. The same is true for know-how and experience gained during the execution of the contractual support works and the use of their results.

## **2.6 Duration of the contract**

- 2.6.1 The support contract starts with purchase order date and ends after a period of 12 months. It is expanded by 12 further months every time if it is not cancelled in writing at 3 months notice before the respective expiration.

- 2.6.2 The right to extraordinarily cancel the contract without notice for an important reason is unaffected. An important reason is in particular the delay of a not insignificant part of the remuneration to be paid by customer.

- 2.6.3 The support contract under no. 2 of this agreement ends in any case with termination of the licence agreement under no. 1 of this agreement. It further expires if the contractual relations between licensor and programmer are terminated, and if no takeover of the support contract by programmer takes place.

## **3 Miscellaneous**

For the above no. 1 and 2, the following common conditions apply:

- 3.1 Offset or exertion of a right of retention against claims of licensor is only possible against legally determined or undenied claims.



- 3.2 Changes and supplementations of this contract need to be in writing. This is also true for the agreement of revocation of the requirement of the written form. Oral additional agreements become ineffective with conclusion of the contract.
- 3.3 Rights and obligations from this contract cannot be transferred by customer to a third party without licensor's consent.
- 3.4 The licensor shall pay damages or replacement of futile expenses, for whatever legal reason (e.g. obligations from legal transactions and similar to legal translations, violations of obligation and un-allowed activities) only and exclusively to the following extent:
- a) Liability for intentional acts remains unrestricted.
  - b) In case of gross negligence, the licensor only assume liability to the amount of the typical damage foreseeable at conclusion of the contract.
  - c) As far as not prohibited by law, Expleo Germany GmbH and its licensors shall not be liable for any special, consequential or incidental damages of any kind arising out of relating to this contract, including but not limited to lost data or lost profits, or claims made against customer for infringement of third party property rights, or resulting from the use of licence material. In no event shall the liability of Expleo Germany GmbH and its licensors exceed the amount of fees actually paid to Expleo Germany GmbH for the relevant licence material.
- The licensor reserves the objection of contributory negligence. Client is in particular responsible for a regular backup of his data and a virus protection according to the current prior art.
- For violation of life, body and health and for claims from the product liability law, only the statutory regulations apply.
- 3.5 Both parties undertake to keep confidential any information or documents of the respective other party, which they learn of in relation of the licence grant or with the support works, and which are characterized as business or company secret or which are obviously perceivable as such on the basis of other circumstances, and all company-internal events during the contract and after its duration. The same is true for personal data, covered by the regulations of data protection.
- 3.6 The customer shall not use, send or otherwise distribute the program in or to a country if this act constitutes a violation of German law and regulation concerning the export of goods and services. If the program is subject to export control, customer warrants that he is not subject of a country to which an export is not allowed according to German law and regulation. All rights of use for the program are licenced only under the conditions that these rights expire immediately if customer shall not apply to the aforesaid provisions.
- 3.7 The contractual relation shall be governed by German law only.
- 3.8 The place of delivery for the services owed from this contract is licensor's residence.
- 3.9 Jurisdiction is Munich.



- 3.10 The other regulations are unaffected by the ineffectiveness of one or more regulations of this contract. The contracting partners will in this case conclude a legally effective alternative regulation which is as close to the economic purpose of the ineffective regulation as possible.